

**MINUTES of MEETING of HELENSBURGH AND LOMOND COMMUNITY PLANNING GROUP
held in the PILLAR HALL, VICTORIA HALLS, HELENSBURGH
on TUESDAY, 12 MAY 2015**

Present:

(Chair)
Councillor Gary Mulvaney
Morevain Martin – Vice-Chair
Councillor Richard Trail

Shona Barton – Area Committee Manager
Wendy Brownlie – Education Officer
Jeannie Holles – Community Learning Manager
Audrey Baird – Community Development Officer
Neil Sturrock – SPT
Janice Kennedy – Scottish Enterprise
Commander Ian Riches – MOD – Base Executive Officer
David McCaughey – Scottish Fire & Rescue
David Cowley – Scottish Fire & Rescue
Morven Short – Dunbritton Housing Association
Nick Davies – Cove & Kilcreggan Community Council

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and gave a brief introduction of the new Agenda format which would be primarily focused on the Single Outcome Agreement.

Apologies were intimated from:

Councillor George Freeman
Mary Wilson – AHP Lead for A & B CHP
Linda Skrastin – Clinical Services Manager
Inspector Claire Miller – Police Scotland

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3. MINUTE OF HELENSBURGH AND LOMOND COMMUNITY PLANNING GROUP HELD ON 10 MARCH 2015

The Minute of the meeting of the Helensburgh and Lomond Area Community Planning group held on 10 March 2015 was approved as a correct record.

4. MEMBERSHIP OF THE AREA COMMUNITY PLANNING GROUP

The group gave consideration to the report which provided an update on the progress of agreed changes to membership for the Area Community Planning Group (Area CPG).

Discussion followed and Commander Ian Riches queried why the MOD were not included on the Membership. In addition, Morven Short requested that Dunbritton Housing Association be listed as a Third Sector Member and it was noted that a representative from the Chamber of Commerce had still to be agreed.

Decision:

The group agreed to note the report and the changes requested.

5. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

The group gave consideration to an update by the Area Governance Manager.

Discussion followed in regards that there was no mention of the Third Sector. The Area Committee Manager pointed out that any comments/suggestions made at the local CPG meeting by Third Sector representatives were 'fed' to the CPP by means of Highlight reports. It was also noted that the Third Sector were also represented via the Third Sector and Communities Forum.

Decision:

The group agreed to note the update.

6. OUTCOME 3: EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) COMMUNITY LEARNING AND DEVELOPMENT (CLD) PARTNERSHIP

The group gave consideration to a report by the Community Learning Manager.

The Community Learning Manager requested comments and suggestions from the group on the plan and the process by which issues were addressed by partners in the local area.

The Chair enquired on the timescale for responses to Jeannie Holles. She highlighted that the Plan was scheduled to be published by 1 September 2015. The Chair asked Jeannie Holles to identify how the plan would relate to what partners were trying to do. She replied that the CLD Partnership had been tasked to liaise with partners to identify work which was already taking place and that this would be fed into the new Web-based plan.

Decision:

The group agreed to note the report.

(b) **COMMUNITY BENEFITS**

The group gave consideration to a report by the Procurement and Commissioning Manager. The Chair highlighted the importance of MOD/Babcocks in terms of growing apprenticeships locally. Commander Riches outlined a number of schemes in place. He also highlighted Babcocks working with naval wives which enabled them to build links with the local community.

Neil Sturrock outlined a scheme instigated by Abelio the new franchisee at Scotrail. They had a scheme in place which allocated 2 free trips for job seekers to attend interviews and upon securing a position of employment reduced travel rates were in place for their first period of employment

Decision:

The group agreed to note the report.

(c) **RAISING ATTAINMENT AND ACHIEVEMENT**

The group gave consideration to a report by the Head of Education.

Discussion followed and Wendy Brownlie advised that a report on Standards and Equality was being submitted to the Community Services meeting in June and a fuller report would then come to August CPG meeting.

Decision:

The group agreed to note the report.

7. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START

The group noted that an update would be provided at the August meeting. Morevain Martin highlighted that there was no report submitted for Outcome 4 and she stressed the need to demonstrate the breadth of support available in the Helensburgh and Lomond area. She detailed the work undertaken at the Helensburgh Foodbank and provided statistics for the initial period. Support had been provided to 584 adults and 249 children and food was dispensed twice per week by volunteers. Morevain Martin would provide statistics on a regular basis to the CPG.

(a) INTEGRATED CHILDREN'S SERVICES PLAN

8. STANDING ITEM - HEALTH AND SOCIAL CARE INTEGRATION (OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)

The group gave consideration to a report which provided the Community Planning Group with a progress report on the action undertaken to establish the Argyll and Bute Health and Social Care partnership (HSCP).

Morevain Martin commented that AVA had spoken to local Community Councils on this issue and made them aware of the budget. A small working group had been compiled to help develop good practice and demonstrate good practice.

Audrey Baird highlighted that Stephen Whiston, Head of Planning, Contracting and Performance- NHS Highland would be attending the Third Sector and Communities Group on 26 May, and it was hoped to have VC links to the meeting from across Argyll and Bute.

Decision

The group agreed to note the report.

(Reference: Report by Programme Lead Integration, submitted)

9. DATE OF NEXT MEETING

The date of the next meeting is scheduled for – Tuesday, 11 August 2015 at 2.00pm in the Pillar Hall, Victoria Halls, Helensburgh.

The Area Committee Manager highlighted that the 2 Outcomes which would be discussed at the August meeting were as follows:-

OUTCOME 1: THE ECONOMY IS DIVERSE AND THRIVING

OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

Discussion took place on possible items for the Agenda and the Area Committee Manager agreed to approach the relevant organisations to see if updates could be provided.

The group put forward suggestions.

Janice Kennedy, Scottish Enterprise introduced herself and added that this was her first attendance at the group.

Discussion followed and Nick Davies, Cove and Kilcreggan Community Council asked if it would be possible to provide a 1 page briefing note with bullet points. He attended the CPG meetings representing other Community Councils and this would help him to collate information to update them.

The Chair agreed and also reiterated the use of using plain English when compiling reports making them accessible and easy to understand. He

would discuss this in further detail at the next Pre-Agenda meeting.

The Chair thanked everyone for attending and their informative updates.